

42nd Annual General Meeting Notice



Notice is hereby given that the 42nd Annual General Meeting (AGM) of Sonali Paper & Board Mills Ltd. will be held on 16th January 2020 at 11:30 AM at Trust Milonayaton 545, Old Airport Road, Dhaka Cantonment, Dhaka to transact the following agenda:

1. To receive, consider and adopt the Audited Financial Statements for the year ended 30 June, 2019 together with the Report of the Directors' and the Auditors' thereon.
2. To approve the dividend for the year ended 30 June, 2019 as recommended by the Board of Directors.
3. To elect/re-elect/resign Directors as per terms of the relevant provision of Articles of Association.
4. To appoint Statutory Auditors of the company and fix their remuneration for the year 2019-2020.
5. To appoint Auditors/Professionals for Compliance of Corporate Governance Code.
6. To transact any other business with permission of the chair.

Dated: 28th December 2019

By order of the Board

(Md. Rashedul Hossain)
Company Secretary

Notes:

- i. The Shareholders whose names would appear in the CDS/member register of the company as on "record date" i.e. November 28, 2019 shall be entitled to attend the Annual General Meeting (AGM) and receive dividend.
- ii. The proxy form must be affixed with requisite revenue stamp and must be deposited at the Registered Office of the Company not less than 48 hours before the time fixed for the meeting.
- iii. Members are requested to notify the changes of their address including email address (if any), through their respective Depository Participants (DP) well in time.
- iv. Admission into the AGM venue will be allowed on production of the Attendance Slip attached with the Proxy form. No children will be allowed in the AGM Venue.
- v. In compliance with the BSEC's Notification No. SEC/SRMI/2000-953/1950 dated 24 October 2000 "(c) no benefit in cash or kind, other than in the form of cash dividend or stock dividend, shall be paid to the holders of equity securities." for attending the AGM of the Company.
- vi. In case of non receipt of the Annual Report of FY 2018-2019 of this Company sent through the email, Shareholders may collect the same from the share office of the Company by submitting written request. The Annual Report is uploaded on the Company's website at: www.spbmlbd.com